

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 29th January 2021			
1.	Attendees and apologies			
		<p>Cllr Carole King, Cllr Gordon King, Cllr Russell Hawker, Cllr Suzanne Wickham (Wiltshire Council) Cllr John Pollard (Edington Parish Council) Cllr Ian Cunningham (Westbury Town Council) Cllr Kathy Hutt (Dilton Marsh Parish Council) Sarah Harris (Westbury Town Council) Kirsty Rose, Ashley Morgan (Wiltshire Council Highways)</p>		
	Apologies	<p>Cllr Francis Morland (Dilton Marsh Parish Council) Cllr Jeff Ligo, Cllr Freddy Forsyth (Bratton Parish Council) Pat Whyte (Wiltshire Council – Area Highways)</p>		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 10 th December 2020.		
3.	Financial Position			
		The available CATG budget at the start of the meeting is £1428.28.		

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4.	Top 5 Priority Schemes			
a)	<p>Issues 6667 6939 6562 B3098 Bratton Road</p>	<p>1. <u>The length of the 50mph speed limit between Edington and Bratton</u></p> <p>It was agreed that the required contribution from the parish councils could be reduced to £364.75 each with the CATG funding the remaining £2188.50. Bratton and Edington Parish Councils have agreed to this since the last CATG meeting.</p> <p>CATG to agree £729.50 additional funding to bring CATG allocation to £2188.50. Current allocation from CATG budget is £1459.50.</p> <p>2. <u>Westbury Road, Bratton – is there scope to move the 30mph terminal point further out of the village?</u></p> <p>KR has discussed the relocation of the terminal point with Cllr Freddy Forsyth along with the likely associated costs. Bratton Parish Council will be taking this forward as a potential highway change as part of a proposed development in the village.</p>	<p>CATG agreed to allocate the additional £729.50 to this scheme.</p> <p>KR to progress TRO advert and implementation.</p> <p>Item to be removed.</p>	<p>AB</p> <p>KR</p> <p>To note</p>
b)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p>	<p>Westbury Town Council confirmed preferred option is 'high level intervention' and agreed a contribution of £1073.75 to the topo survey. KR has placed an order for the survey to be undertaken.</p> <p>The total cost of the survey is £4295 with CATG allocation of £3221.25 and £1073.75 from WTC.</p>	<p>Await completion of topographical survey then design work can proceed.</p>	<p>To note</p>
c)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p>	<p>Substantive bid to be made in next round. This is likely to be in July 2021.</p>	<p>KR</p>

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		The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution	CATG allocation of £1000.EPC £1000	
d)	18-20-1 A350 Heywood - Request to reduce speed limit	A proposal for signing changes has been prepared and circulated. The estimate for signing changes is £6000 including the necessary traffic management. Lining changes are also suggested at an additional £11,000. The lining works could be undertaken as part of any future resurfacing scheme at no cost to CATG rather than through the CATG process, but this may be a way into the future.	No further action to be taken by CATG but lining and signing changes can be taken forward during future maintenance activities. There is no current timescale for this. Item to be removed from list.	AB to note.
e)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	The speed limit assessment has been ordered with Atkins but there will be a delay to the assessment being completed due to the current restrictions in place for Atkins employees.	Await outcome of speed limit assessment.	KR
5.	Other Priority schemes			
a)	Bus layover, B3097 Hawkeridge Road and Link Road	A letter from First to Andrew Murrison MP confirms that the company no longer operate a depot at WWTE and as such the driver changes and layover no longer take place on the B3097 thus resolving the issue.	Area board to note and item to be removed from list.	AB to note
b)	Issue 6557 A3098 Hisomley Crossroads, Speeding	Awaiting update from parish council regarding one-way use of The Hollow.	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG.	DMPC
c)	18-19-5 Tower Hill, Dilton Marsh	The group felt that this item could be closed as no further complaint had been received. SW to ask DMPC if they support this issue being closed.	KH agreed closure of issue. Item to be removed from list.	AB to note

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d)	Issue 7163 Dilton Marsh	<p>The advisory 20mph limit outside of the primary school has now been installed. KH said DMPC will canvas residents/school for opinions on effectiveness once school is fully re-opened.</p> <p>The provision of a 20mph speed limit on various roads in the village is being consulted upon by the parish council.</p>	<p>Advisory 20mph item to be removed from list.</p> <p>Await outcome of wider consultation on 20mph limit by Dilton Marsh Parish Council.</p>	<p>AB to note</p> <p>DMPC</p>
e)	18-20-17 Hillside Park, Westbury – Parking concerns	<p>WTC confirmed £453.75 contribution alongside CATG contribution of £1361.25.</p> <p>Works pack has been issued.</p>	<p>Awaiting completion.</p> <p>KR to inform residents of works (include GK in letter).</p>	<p>AB to note</p> <p>KR</p>
f)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p>	<p>On 23rd November 2020 a meeting was held remotely between Selwood Housing, Wiltshire Council and Westbury Town Council.</p> <p>One of the actions for WTC HP&D committee to consider, was an Experimental Traffic Order for the area. The experimental traffic order could be time limited to target the worse times of the day and may be more acceptable to residents. An experimental traffic order would allow an opportunity to gauge the success and impact of school parking. This would be supported with targeted enforcement.</p> <p>WTC HP&D committee voted in support of the Experimental Traffic Order –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>For CATG information, WTC HP&D committee asked that the Town Clerk writes to the schools in Oldfield Park about the issues with parking and ask the schools to remind parents they can park in Railway Close car park.</p>	<p>KR to review status of Railway Close and the availability of parking spaces for non-residents.</p>	<p>KR</p>

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		KR has also asked the WC Road Safety team to contact both schools and undertake a visit to review the existing arrangements around school drop off and pick up. The schools will also be encouraged to take up the walking, cycling and scooter training initiatives offered by WC.		
g)	18-20-8 Bratton – 20mph Speed Limit Assessment	KR has issued the report to Bratton Parish for consideration and it will be circulated with the updated note tracker. This item is to be discussed further at the next CATG meeting where a decision re implementation and funding will be taken.	To be discussed at next meeting	AB to note
h)	18-20-11, 18-20-12, 18-20-23 - A350 Warminster Road, Westbury – speeding	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 th ile speeds of 30.3mph. No further action to be taken by CATG however the Town Council will include parts of Warminster Road where applicable in their SID deployment programme when it is up and running.	Item to be removed from list.	AB to note
i)	18-20-15, 18-20-19 -Bratton Road, Westbury – speeding	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 th ile speeds of 29.3mph. No further action to be taken by CATG however the Town Council will include parts of Bratton Road where applicable in their SID deployment programme when it is up and running	Item to be removed from list.	AB to note
j)	18-20-18 Bratton Road Westbury – narrow section	KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with	KR to review feasibility and report back to CATG.	KR

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		<p>drivers approaching around a bend without forward visibility of a queue.</p> <p>The group discussed the issue and the town council felt that priority to those approaching from the town centre should be given further consideration.</p>		
k)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	It was agreed to wait for the traffic survey results before determining the next course of action.	Await traffic survey results	
l)	18-20-20 Newtown, Westbury – request for 'unsuitable for HGV' sign	The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.	Await outcome of traffic survey.	
m)	18-20-21 & 22 The Mead, Westbury	The pedestrian survey was undertaken in December and the results have been received. KR to complete assessment and circulate to Westbury Town Council and CATG for consideration	KR to complete assessment and circulate	KR
n)	18-20-25 Bremeridge Road, Westbury – Parking Issues	<p>The bar markings re to be refreshed by PW when the ground is dry.</p> <p>KR presented a plan (enclosed) showing the provision of 2 reboundable poles to prevent vehicles mounting the footway. The group agreed to allocate funding of £570 subject to a contribution from Westbury Town Council of £190. This has been agreed and the works pack issued.</p> <p>The resident also has WR1 forms to complete and send back to Westbury Town Council.</p>	Await works completion.	AB to note
o)	B3098/Salisbury Hollow, Edington	Parking on the B3098 near Salisbury Hollow causing issues with visibility. The parish council have made submitted WR1/2 forms and extensive documentation to the Network Management Team requesting waiting restrictions be include in	Item to be removed	AB to note

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		the next parking review process. JP confirmed this was in progress and this item can be closed		
6.	Traffic Surveys			
a)	18-19-4 Newtown and Long River Road, Westbury	Metrocount undertaken prior to lockdown, however was subject to flooding therefore no data available. Count to be re-done in next batch.	Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until they have information from the metrocount in order to target resources effectively.	AB to note
b)	Warminster Road, Westbury	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 th ile speeds of 30.3mph.	Item to be removed from list.	AB to note
c)	Bratton Road, Westbury	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 th ile speeds of 29.3mph.	Item to be removed from list.	AB to note
7.	New Requests / Issues			
a)	18-20-27 Alfred Street Westbury	<p>Problem Lorries and Transporters attempting to turn left from Bratton Road in Alfred Street on a daily basis. This problem has increased dramatically since lorries have been rerouted from Bath through Westbury. When they realise they cannot turn they attempt to reverse onto the pavement and back onto Bratton Road. This has caused damage to my property and is putting the lives of pedestrians at risk. I can provide photographic evidence of incidents if required.</p> <p>Request Signage to inform NOT SUITABLE FOR HGVs and clearer indication how to get to the A350 Trowbridge Road.</p>	Signing plan and cost estimate to be prepared for consideration	KR

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		<p>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16th November 2020:</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks: If signage can be considered, at both ends of Alfred Street and Bratton Road, for HGVs coming from Warminster.</p>		
b)	18-20-28 Westbury Infant School	<p>Problem Badly parked cars in front and behind Westbury Infant School, speeding on Eden Vale Road on dropping off and picking children from the school hours. Really concerning for children's safety.</p> <p>I have some worries and complaints about drivers near Westbury infant school. Lots of drivers speeding. Why is no sign of school and 20mph sign while school hours? It is very frightened sometimes as drivers speeding as lots of children walking to school. Also parking on the grass in front of school. Same very bad situation at the back of school.</p> <p>Request Can Council give us some more information about this situation? We think something has to be done until not too late.</p> <p>Would like 20mph sign and amber flashing lights during school picking/collecting children from school hours. And stop badly parked cars on grass, double yellow lines and behind garages at the back of school.</p> <p>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16th November 2020:</p>	<p>The following actions were agreed:</p> <p>Parking Services to be contacted re enforcement</p> <p>Schools to be contacted by School Travel Plan Advisor and Road Safety to discuss road safety (walking, cycling, scooting) initiatives available, Taking Action on School Journeys and any other concerns regarding school traffic.</p>	<p>KR</p> <p>KR to arrange contact</p>

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		<p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks:</p> <ul style="list-style-type: none"> ○ If signage can be considered, to indicate there is a school coming up. ○ The speed limit on the section of road outside the school be reduced. <p>The police have confirmed they will do some spot checks in the area.</p> <p>KR explained a 20mph advisory limit could not be installed as the flashing amber lights are not permitted on the approach to the signal controlled crossing. A 20mph speed limit in this location would require extensive traffic calming to reduce vehicle speeds.</p> <p>The parking shown is in contravention of the restrictions and will be highlighted to Parking Enforcement for action.</p>		
c)	18-20-29 Clivey Dilton Marsh	<p>Problem The Dilton Marsh sign is missing from the Clivey entrance to the village and the Parish Council has received request from residents for this to be reinstated, together with a traditional village 'gate' to mark the entrance to the village.</p> <p>Request The PC would like a Dilton Marsh sign and gate to be installed</p>	A signing plan and cost estimate is to be prepared.	KR
d)	18-21-1 A350 Warminster Road between Chalford and Aldi	<p>Problem Complaints received from residents about speeding traffic, including HGVs, on the A350 particularly from The Chalford House Hotel to Aldi. Lack of 30mph road signs.</p>	Item to be removed from list .	AB to note

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		<p>Request Following complaints received from residents about speeding traffic, including HGVs, on the A350 particularly from The Chalford House Hotel to Aldi, Wiltshire Police have asked if there could be additional signage put in place to remind drivers of the speed limit. Currently there a few signs along the whole stretch from Chalford through the town centre.</p> <p>Westbury Town Council – Highways, Planning and Development Committee Meeting – Monday 21st December 2020</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>KR explained that 30mph repeater signing can not be introduced as the limit is by virtue of street lighting. Additional signing is not permitted by the Traffic Signs Regulations and General Directions.</p>		
8.	Other items			
9.	Date of Next Meeting: tbc			

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Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£698.78**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications